

# Event Planning Worksheet- Event Summary

SU: \_\_\_\_\_ Event: \_\_\_\_\_ Date: \_\_\_\_\_ Contact: \_\_\_\_\_

Who attended this event?

D	B	J	C	S	A	Non-Member Girl	<b>Total Girls</b>	GS Adult	Non-Member Adult	<b>Total Adults</b>

Did this event meet its objective?

If we could do it over again, we would.....

What went well?

What needs to be improved?