<<EVENT TITLE>>

<<Event Description – sell the event! Jazz it up! Create excitement! Add photos/images/clipart.>>

**WHO:** <<audience, girls only? Levels? Families? Bring a friend? Tag alongs?>>

**WHEN:** <<date & time>>

**WHERE:** <<location, including address>>

**COST:** <<Fee to attend? Free? Note price difference for girls and adults, if any. Donation item requested? What does the price include? Patch, t-shirt, etc? Details here.>>

**BRING:** <<Should girls or families bring anything additional? Don’t forget paperwork, First Aid kits>>

**WEAR:** <<any special instructions? Uniforms? Optional section>>

**RSVP:** <<include registration deadline and instructions. Prefer online registration and payment, include URL. If paper registration, include mailing details. Checks made payable to LZ SU 646. Are adults required to register with girls? Do Troops need to meet adult:girl ratios?>>

Payment for registered attendees as of the registration deadline is expected regardless of cancellations. If payment is not received by the payment deadline, your registration may be canceled and available spots opened for participants on the waitlist.

If you have any questions, please contact <<name/title>> at <<email and/or phone number>>.